

STAFF SELECTION COMMISSION

NO. SSC/HQ/1/2009
F. NO.8/12/2008/RHQ

CLOSING DATE 22.09.09

APPLICATIONS IN THE PRESCRIBED PROFORMA ARE INVITED FROM ELIGIBLE CANDIDATES FOR THE FOLLOWING GROUP 'B' NON-GAZETTED POSTS FOR VARIOUS MINISTRIES/OFFICES OF THE GOVERNMENT OF INDIA

Cat. No.CR-(B)- 1: SENIOR RADIO TECHNICIAN for Directorate General of Light Houses and Light Ships, NOIDA (UP)

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: 01 UR (OH) (One Arm/One Leg)

Age : Not Exceeding 30 years

EQ: Degree in Electronics or Electrical Communication Engineering from a recognized University or equivalent;

OR

(i) Diploma in Electronics/Electrical Communication or Radio Engineering from a recognized University or equivalent

(ii) Three years' Experience in installation/ maintenance of Electrical Wireless equipment such as Wireless Transmitters, Receivers and Aerial Systems.

DQ:- Nil.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: Hazira (Gujarat) with All India Transfer Liability.

J.R:

- (1) To carry out operation, repair and maintenance of Light House and DGPS station.
- (2) To assist in installation of aids to marine navigation and look after the duties of Station In-charge in his absence.

Cat. No.CR-(B)- 2: JUNIOR SEED ANALYST National Research & Training Centre Department of Agriculture & Cooperation, Govt. of India, Varanasi, (UP)

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **03**(UR:-02,OBC:-01) (Post is identified suitable PH Candidates, OL,OA & HH)

Age : Not Exceeding 30 years

EQ: Master of Science (Agriculture) from a recognized University or equivalent;

DQ:- Nil.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **NSRTC, Varanasi with All India service liability.**

J.R: (1) Junior seed Analysts will assist the Chief Seed Analyst, Seed Technologist and Senior Seed Analyst in carrying out the various seed quality determination works (Viz., sample receipt and register, preparation of sample for analysis, moisture determination, physical purity, germination test evaluation, TZ test, genetic purity and grow out test, documentation of report, maintenance of seed analysis and report etc.,) at Central Seed Testing Laboratory. They will also attend the laboratory and equipments maintenance and other miscellaneous work as entrusted by the competent authority

Cat. No.ER-(B)-1: RESEARCH ASSISTANT for National Atlas and Thematic Mapping Organization, Kolkata, Ministry of Science & Technology,

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **04 UR** (The post is identified suitable for OH & HH candidates)

Age : 30 years

EQ: Master's Degree in Geography or Geology from a recognized University or equivalent

DQ:- Experience in Research/preparation of Maps in a Research/Teaching/ Scientific or Government Cartographic Organization.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Kolkata with All India Service Liability.**

J.R. **Duties in Office:** (i) To take charge of preparation of Guides for various original maps (ii) To discuss and finalize details of specification, Cartographic methods and analytical studies to be made and data to be collected and compiled. (ii) To supervise the work done by the junior staff (iv) To prepare explanatory notes for maps (v) to Develop specialized knowledge in a particular aspect of geography and keep abreast with the modern development.
Duties in Field: Carry out field surveys, collect Maps, data and other respective information as required.

Cat.No. ER-(B) – 02: Senior Technical Assistant for the Directorate of Jute Development, Ministry of Agriculture, Deptt. of Agri. & Co-operation, Nizam Palace, Kolkata.

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: Degree in Agriculture followed by post-graduate degree in Agronomy/plant breeding/genetics of a recognized University or equivalent.

D.Q. Experience in food crops/cash crops (Oil-seeds/jute/cotton/tobacco/sugarcane)

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **Kolkata, West Bengal with the liability to serve in any part of India.**

J.R: 1. To assist the authority in the disposal of technical work and for that they have to perform the activities related to planning, formulation of development programme of Jute and allied fibre crops in the country review and monitoring of implementation of development programmes on Jute and allied fibre crops in the country and for other crops in the assigned states and submission of related periodical reports. Maintenance of data-base of A/P/Y of Jute and allied fibre and other crops in the country. Collection/compilation of information/report on weather / crop prospects of jute and allied fibre crop and other crops in the assigned states. Preparation of various reports in connection with the implementation of development programme on Jute and allied fibre crops in the country and for other crops in the assigned states. Maintenance of linkage with the state governments, agricultural universities, various research institutes, inputs supply agencies ministry and other organizations. Collection and maintenance of information on various inputs viz. seed, fertilizer, irrigation.

Assisting the authority in arranging meeting, training, demonstration, gathering reports on technology development research and arranging transfer of modern technology. Collection, compilation, maintenance of market and price situation, information on weather crop prospects, area, production and yield of different crops in the assigned states. Monitoring the performance of the KCC activities and matters related to the On Farm Water Management Schemes.

Cat.No. ER-(B) – 03: Scientific Assistant(Phy-Civil) for National Test House, Ministry of Consumer Affairs, Deptt. of Consumer Affairs, Salt Lake, Kolkata.

Pay Scale: PB-2 Rs.9300-34800 with G.P. 4600/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Physics (Pure or Applied) or Chemistry(Pure or Applied or Industrial) or degree in Chemical Technology/Engineering or degree in Civil Engineering of a recognized University or equivalent.

(ii) Two year's experience in Testing and Evaluation of Civil Engineering material in a Laboratory.

D.Q. NIL

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **Kolkata/ Mumbai/ Chennai/ Ghaziabad/ Guwahati/ Jaipur with liability to serve in any part of India.**

J.R: 1. Testing & Evaluation of concerned laboratory samples and work in connection with the development of testing methods for these materials, calibration and maintenance of instruments of the concerned laboratory.

Cat.No. ER-(B) – 04: Scientific Assistant (Mechanical) for National Test House, Ministry of Consumer Affairs, Deptt. of Consumer Affairs, Salt Lake, Kolkata.

Pay Scale: Rs.6500-200-10500/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial) PB-2 Rs.9300-34800 with G.P. 4600/- (revised).

Vacancy: **03-UR** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Physics (Pure or Applied) or degree in Mechanical Engineering/Metallurgy of a recognized University or equivalent.
(ii) Two year's experience in a Mechanical Testing Laboratory.

D.Q. NIL

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **Kolkata/ Mumbai/ Chennai/ Ghaziabad/ Guwahati/ Jaipur with the liability to serve in any part of India.**

J.R: 1. Testing & Evaluation of Mechanical laboratory samples and work in connection with the development of testing methods for these materials, calibration and maintenance of instruments of the Mechanical laboratory.

Cat.No. KKR-(B) – 01: Research Assistant for the office of National Institute of Communicable Diseases, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR** (The post is identified suitable for OH candidates).

Age : Not exceeding 30 years

EQ: Master's Degree in relevant specialty i.e. Zoology/Microbiology/Biochemistry.

D.Q. Two year's practical experience in a medical/Research Laboratory.

I.P.: **Calicut (Kerala) with the liability to serve in any part of India .**

J.R: 1. To Assist in Research Work/Health Programmes, Field visits during epidemic etc.

Cat.No. KKR-(B) – 02: Senior Technical Assistant (Physical) now redesignated as Research Associate (Physical) for Anthropological Survey of India, Govt. of India, Kolkata.

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR** (The post is not identified suitable for PH candidates).

Age : Upto 30 years

EQ: Master's Degree in Anthropology of a recognized University with evidence of specialization in Physical Anthropology.

D.Q. NIL

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

I.P.: **Mysore (Karnataka) & Anywhere in India.**

J.R: To conduct research work in Physical Anthropology and to prepare report on them and to do such other duties as may be assigned by the OIC from time to time.

Cat. No.NR-(B)- 1: EVALUATOR (Correspondence Course) for Central Hindi Directorate, Department of Higher Education, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **04 (01 UR, 01 OBC, 01 SC & 01 ST)** (The post is identified suitable for OH candidates - One arm affected. Other PH candidates need not apply)

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Hindi with English as a subject of study at Degree level from a recognized university or equivalent
OR
Master's Degree in Linguistics with Hindi and English as a subject of study at Degree level from a recognized University or equivalent.

(ii) At least two years' Experience of teaching Hindi as a Second Language.

DQ:- (i) Knowledge of any Modern Indian Language other than Hindi.
(ii) Degree or Diploma of a recognized university or equivalent in Education with specialization in Hindi teaching .
(iii) Training or participation in linguistics/language teaching training conducted by a recognized institute/university.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **New Delhi with All India Service Liability.**

J.R: (i) To evaluate response sheets of the students.
(ii) To prepare lessons
(iii) Hindi class room teaching through Personal Contact Programmes in various non-Hindi Speaking areas.

Cat. No.NR-(B)- 2: GEOGRAPHER for Office of the Registrar General of India, Ministry of Home Affairs, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **11 (07 UR & 04 OBC including 01 vacancy reserved for PH candidate)** (The post is identified suitable for HH candidates - Partially deaf. Other PH candidates need not apply)

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Geography from a recognized university or equivalent;
and
(ii) Two years' Experience of teaching at Secondary Level or Research work in the field of Geography or Cartography in a recognized institute.

DQ:- (i) Basic knowledge of Computer Mapping and Geographical Information System.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Anywhere in India.**

J.R: (i) Collection/Compilation of Census/Non-Census data for mapping purposes.
(ii) Analysis of maps prepared on various themes and writing their interpretations;
(iii) Drafting of reports, scrutiny of data and maps
(iv) To digitize the maps through digitizer for computer assisted cartography
(v) Any other duty assigned by supervisory officer from time to time.

Cat. No.NR-(B)- 3: TECHNICAL ASSISTANT (MODEL) Directorate of Advertising and Visual Publicity (DAVP), Ministry of I&B, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **03 (02 UR & 01 OBC)** (The post is not identified suitable for PH candidates)

Age : Not exceeding 30 years

EQ: (a) Diploma in Commercial Art from a recognized University/Institution or equivalent.
(b) Two years' experience in Layout Illustrations, lettering, etc.

DQ:- (i) Knowledge of Hindi.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Delhi (HQ)/Chennai with All India Service Liability.**

J.R: To assist senior artists in modeling work, display of exhibits in exhibition, procurement of photo visuals and other miscellaneous work.

Cat. No.NR-(B)- 4: ASSISTANT PUBLIC PROSECUTOR for Central Bureau of Investigation (CBI), New Delhi.

Pay Scale: Rs.6500-200-10,500/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4600/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **17 (09 UR, 04 OBC, SC 03 & ST 01) including 02 vacancies reserved for OH candidates** (The post is identified suitable for OH candidates – one Leg affected. Other PH candidates need not apply)

Age : Not exceeding 30 years

EQ: (a) Degree in Law of a recognized University or equivalent.
(b) Three years' practice at or the Bar in conducting criminal cases.

DQ:- Nil.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Anywhere in India with All India Service Liability.**

J.R: (i) The Assistant Public Prosecutor will perform all such duties which are allotted to him by the Sr. Public Prosecutor in consultation with the Sr. Supdt. of Police /Supt. of Police of the Branch. He will conduct prosecution of the cases in courts which are allotted to him by the Sr. PP. He will submit court diaries about his cases and keep the Sr. Public Prosecutor and the Sr. Supdt of Police/Supt. of Police informed of all developments in the cases under his charge. In respect of the cases entrusted to him he will carry out all functions which have been mentioned in respect of Sr. PP.

He will ensure maintenance of the records and registers and prepare such statements, returns and report as may be directed by the Sr. Public Prosecutor or by the Sr. Supdt. of Police/ Supt. of Police. He will give comments on final Reports in those cases which are marked to him. He will also perform such other duties as may be allotted to him by Sr. PP or the Sr. SP/SP of the Branch from time to time.

Cat. No.NR-(B)- 5: DATA PROCESSING ASSISTANT GRADE-A for Joint Cipher Bureau, Department of Defence (R&D), Ministry of Defence New Delhi..

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **14 (08 UR, 04 OBC, 01 SC & 01 ST)** (The post is identified suitable for OH candidates)

Age : Not exceeding 30 years

EQ: (i) M.Sc. Degree with Mathematics/Mathematical Statistics/Operations Research from a recognized University or equivalent,

(ii) Diploma in Computers Applications from a recognized institute or 'O' Level Certificate from Deptt. of Electronics.

OR

(iii) Degree in Computer Engineering from a recognized University or equivalent .

D.Q. : Nil

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Delhi with All India Service Liability.**

J.R: (i) To check cipher documents and other research statements as well as the Inventory Control statements produced by EDPs before transfer from Computer Centre. Compilation of documents pertaining to code systems.

(ii) To assist in the maintenance of accounts of crypto documents produced in the Computer Centre. Research and Development in Cryptology.

(iii) To operate computers.

Cat.No.NR-(B)-6: ASSISTANT CENTRAL INTELLIGENCE OFFICER/GRADE-I (LANGUAGE) for Intelligence Bureau, Ministry of Home Affairs, New Delhi.

Pay Scale: Rs.6500-200-10500/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4600/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: 10 (07 UR, 02 OBC & 01 SC) (Language wise break-up of vacancies : Pushto-02, Persian-02, Arabic-02, Burmese-01, Napalese-01, Chinese-01 and Sinhalese-01) (The post is not identified suitable for PH candidates)

Note : Indicate Language(s) opted in Column No.2 of application form.

Age : Not exceeding 30 years

EQ: (A) Bachelor's Degree in the Foreign Language (Pushto, Persian, Arabic, Burmese, Nepalese, Chinese and Sinhalese) with English as a Compulsory or Elective subject from a recognized University or equivalent,

(B)(i) Diploma equivalent to Interpretership standard in the Foreign Language (Pushto, Persian, Arabic, Burmese, Nepalese, Chinese and Sinhalese) from a recognized University or equivalent.

AND

(ii) Bachelor's Degree with English as a Compulsory or Elective subject from a recognized University or equivalent.

(2) Two years experience in teaching or translation from the Foreign Language concerned to English or vice-versa.

D.Q. Knowledge of one or more Foreign Language other than that mentioned in education qualification.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: Anywhere in India.

J.R: Translation, reviewing, examination & interpretation.

Cat.No. NR-(B) – 7: SENIOR TRANSLATOR (HINDI) in Air Hqrs, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4600/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01 UR** (The post is identified suitable for OH and HH (OL, BL), HH (D, PD))

Age : Not exceeding 30 years

EQ: (i) Master's Degree of a recognized University in Hindi/English with English/Hindi as a Compulsory/Elective subject or as a medium of examination at Degree level,

OR

Master's Degree of a recognized University in any subject other than Hindi/English with Hindi/English medium and English/Hindi as a compulsory/elective subject or as medium of examination at Degree level

OR

Master's Degree of a recognized University in any subject other than Hindi/English, with Hindi and English as Compulsory/Elective subjects or either of the two as medium of examination and the other as a compulsory elective subject at Degree level

AND

(ii) Recognized Diploma/Certificate course in Translation from Hindi to English and vice-versa or two year's experience of Translation work from Hindi to English and vice-versa in Central/State Government Offices, including Government of India undertakings.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Air Force, Kalaikonda, West Bengal with All India Service Liability**

J.R: Translation of material from English to Hindi and vice-versa.

Cat.No. NR-(B) – 8: SENIOR TECHNICAL ASSISTANT, Ministry of Corporate Affairs, New Delhi.

Pay Scale: Rs.6500-200-10500/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4800/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **09 (07 UR, 01 OBC & 01 SC)** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: A qualification recognized for enrolment in the register of Members of the Institute of Chartered Accountants of India or of the Institute of Cost and Works Accountants of India or equivalent.

OR

Associate Member of the Institute of Company Secretaries of India.

OR

At least second class Master's Degree in Commerce with Advanced Accountancy as one of the subject from a recognized University or equivalent.

OR

(i) At least second class Bachelor's Degree in commerce of a recognized University or equivalent;

(ii) Degree in Law of a recognized University or equivalent.

D.Q. (i) Degree in Law of a recognized University or equivalent, except in the case of those for whom it is essential.

(ii) Experience as a Chartered Accountant/Cost and Works Accountant or in the Commercial/Industrial Organization or in a Government Department connected with the Administration of the Companies Act, 1956.

Note : Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

I.P.: **Anywhere in India**

J.R: Examination/Scrutiny of Balance Sheet and other documents of Companies, Complaints from shareholders etc., relating to violation of Companies Act, 1956 and other duties.

Cat.No. NR-(B) – 9: **HINDI PRADHYAPAK, for Central Hindi Training Institute, Rajbhasha Vibhag, New Delhi.**

Pay Scale: Rs.6500-200-10500/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **05 (03 UR, 01 OBC & 01 SC)** (The post is identified suitable for OH and VH candidates (one leg affected and partially blind)

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Hindi with English as one of the subject at Degree level either as compulsory or optional or as a language paper from a recognized University or equivalent.

(ii) Bachelor's Degree in Education from a recognized University/Institute or equivalent.

(iii) Two year's experience in Hindi at Sr. Secondary level..

D.Q. (i) Knowledge at the level of Matriculation of one of the languages other than Hindi mentioned in the 8th Schedule to the Constitution.

(ii) Experience of translation from English to Hindi and vice-versa or Diploma in Linguistics from a recognized University/Institute or equivalent.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Assam, Meghalaya, Tripura, Manipur, Mizoram, Nagaland, Sikkim, Arunachal Pradesh and Tamilnadu with All India Service Liability.**

J.R: To impart training in Hindi to Central Government Employees.

Cat.No. NR-(B) – 10: PHYSIOTHERAPIST in Dr. Ram Manohar Lohia Hospital, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (Central Civil Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **02 (01 UR & 01 OBC)** (The post is not identified suitable for PH candidates).

Age : Not exceeding 25 years

EQ: Diploma in Physiotherapy from a recognized Institution.

I.P.: Dr. Ram Manohar Lohia Hospital, New Delhi.

J.R:

1. Treat the patients under the supervision of the senior Physiotherapist.
2. Maintain the discipline.
3. Carry out the instructions of senior Physiotherapists.
4. Consultation pertaining to the treatment of the patients with senior Physiotherapists.
5. Assist the Senior Physiotherapists for maintaining the stock system, condemnation register etc.
6. Assist the Senior Physiotherapist for upgrading the Deptt.
7. Assist the Senior Physiotherapists for maintaining the smooth functioning of the Physiotherapy department.
8. Any other duties assigned by the Senior Physiotherapists.

Cat.No. NR-(B) – 11: ASSISTANT CHEMIST GRADE-I, National Archives of India, Ministry of Culture, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01 UR** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Chemistry/Physics of a recognized University or equivalent.

(ii) Experience of research/teaching in a recognized educational institution/ work in a Government Record Office.

D.Q. Training in Modern Methods of rehabilitation and preservation of records in a leading Archival Institution or research in allied field.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **New Delhi/ Bhopal/ Jaipur/ Pondicherry/ Bhuwneshwar with the liability to serve in any part of India and abroad**

J.R: (1) To supervise the work of mending and repairing staff.
(2) To ensure scientific treatment of the documents and devise restoration procedure for the same; checking acidity of the documents. PH of de-acidification solution before and after use.
(3) To provide on the spot guidance and assistance to preservation Assistants, Binders, etc. and to conduct investigations on the technical requirements of the restoration and rehabilitation process and help maintaining stocks of preservative and repair material for day to day use.
(4) To undertake research and testing work in the laboratory of the department under the guidance of the Scientific Officer Incharge of the Research Laboratory and any other duties assigned by the Director General of Archives.

Cat.No. NR-(B)-12: SENIOR SCIENTIFIC ASSISTANT (LOWER SCALE)
Directorate General of Aeronautical Quality Assurance, Ministry of Defence, New Delhi.

Pay Scale: Rs.6500-200-10500/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **23 (13 UR, 06 OBC, 03 SC & 01 ST)** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Science or Degree in Engineering from a recognized University or equivalent.

(ii) One year's experience in any of the following fields :
Aircraft/Aero Engines/ Aircraft accessories/Aviation electronics/
Electrical equipment and instrument/Air armament stores/Ground
Support equipment/ Flying clothing survival aids for Air
Crew/Aviation fuel and lubricants/ Aircraft composite structures.

OR

(i) Bachelor's Degree in Science or Diploma in Engineering from a recognized University/institute or equivalent.

(ii) Four year's experience in any of the following fields :-
Aircraft/Aero Engines/ Aircraft accessories/Aviation electronics/
Electrical equipment and instrument/Air armament stores/Ground
Support equipment/ Flying clothing survival aids for Air
Crew/Aviation fuel and lubricants/ Aircraft composite structures.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Anywhere in India.**

J.R: Quality Assurance/inspection of airborne equipment/components, evaluation of avionics/electrical/electronics equipments.

**Cat.No. NR-(B)-13: RESEARCH ASSISTANT (ENVIRONMENT) for
Ministry of Environment and Forests, New Delhi.**

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **10 (06 UR, 03 OBC & 01 SC)** (The post is identified suitable for OH (OL, OA) HH (D, PD) VH (B, PB) candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in any branch of Science/Anthropology or Bachelor's degree in Engg./Architecture from a recognized University or equivalent.

(ii) Two year's experience in research/design and development or collection and analysis of Scientific data pertaining to multidisciplinary aspects of environmental protection and/or in areas relating to information storage and retrieval system and electronic data processing.

D.Q. Nil

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Delhi, Bhubaneswar, Chandigarh, Shillong, Bhopal with All India Service Liability.**

J.R:

- (1) Examination of Environmental Management plans for their approvals.
- (2) Monitoring of progress regarding implementation of Environmental Management measures.
- (3) Monthly status of developments projects
- (4) Collection, Compilation and collation of data relating to Parliament Questions, parliamentary Standing Committees.
- (5) Examination of Project Reports.
- (6) Preparation of Progress Reports.
- (7) Preparation of summary note and appraisal of fresh proposal for environmental & site clearance.
- (8) Assisting in Parliament Questions.
- (9) Servicing of Expert Committees.
- (10) Preparation of draft sanction orders for Ongoing projects.
- (11) Any other duty assigned from time to time.

Cat.No. NR-(B) – 14: RESEARCH INVESTIGATOR (FORESTRY) for Ministry of Environment and Forests, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **03 (02 UR & 01 SC)** (The post is identified suitable for OH (OL, OA), HH (D, PD) and VH (B, PB) candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Statistics or Operations Research or Economics with Statistics or Commerce with Statistics or Mathematics with Statistics or Agriculture with Statistics from a recognized University or equivalent.

(ii) Two years' experience in Collection or compilation/or analysis of Agriculture or Forestry data.

OR

(i) Bachelor's degree from a recognized University or equivalent with Economics or Statistics or Commerce or Mathematics as one of the subject.

(ii) Four years' experience in Collection or compilation or analysis of Agriculture or Forestry data.

D.Q. Nil

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Bhubaneswar, Bhopal & Lucknow with All India Service Liability.**

J.R: (1) Collection/compilation/analysis of agriculture/Forestry data.
(2) Examination and Scrutiny of various Project proposals.
(3) Examination and Analysis of proposals received from Regional centers of the Ministry.
(4) Examination and Scrutiny of quarterly/annual reports on various projects.
(5) Release of funds under various schemes.

- (6) Monitoring and Evaluation of various projects.
- (7) Submission of material for various Reports>Returns/Parliament Questions and visit of Sr. Officers.
- (8) Management and Monitoring of functioning of Regional Offices.
- (9) Follow-up action with states/UTs with regard to forest Conservation Act/Environment Protection Act.
- (10) Processing, implementation and monitoring of bilateral and multilateral Research and Training Projects.
- (11) Coordination of Training Programme of IFS Officers.

Cat.No. NR-(B) – 15: RESEARCH ASSISTANT for Office of the Joint Secretary (Trg.) & Chief Administrative Officer, Ministry of Defence, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01 UR** (Reserved for OH candidates with one leg affected).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in History from a recognized University or equivalent.

(ii) Two years' research experience in the field of History.

D.Q. Nil

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **New Delhi with All India Service Liability.**

J.R: (1) Assisting the Assistant Director in Conducting research, writing and publication of histories of Military Operations.
(2) Maintenance of records received from the Service Headquarters & other organizations.

Cat.No. NR-(B) – 16: JUNIOR TRANSLATOR (ENGLISH/HINDI) for Office of the Joint Secretary (Trg) & Chief Administrative Officer, Ministry of Defence, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **06 [04 UR, 01 OBC and 01 SC] (including 01 vacancy reserved for OH)** (The post is identified suitable for PH candidates- OH (one leg affected), HH and VH).

Age : Not exceeding 30 years

EQ: Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as a medium of examination at degree level;

OR

Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as a medium of examination at degree level;

OR

Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi or English Medium and English or Hindi as a compulsory or elective subject or as a medium of examination at degree level;

OR

Master's Degree of a recognized University in any subject other than Hindi or English, with English and Hindi as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

and

(II) Recognized Diploma or certificate course in translation from Hindi to English and vice-versa or two years' experience of translation work from Hindi to English and vice-versa in Central or State Government offices, including Government of India undertaking.

D.Q. (I) Knowledge at the level of Matriculation (Tenth Standard) of a recognized Board or equivalent of one of the languages other than Hindi mentioned in the Eighth Schedule of the Constitution.

(II) Degree in translation from Hindi to English and vice-versa from a recognized University.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualification regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **New Delhi with All India Service Liability.**

J.R: Translation from Hindi to English and vice versa.

Cat.No. NR-(B) – 17: SENIOR TRANSLATOR (ENGLISH/HINDI) for Office of the Joint Secretary (Trg) & Chief Administrative Officer, Ministry of Defence, New Delhi.

Pay Scale: Rs.6500-200-10500/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4600/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: 02 (01 UR & 01 OBC (including 01 vacancy reserved for HH (Partially Deaf) candidate) (The post is identified suitable for HH,OH and VH candidates).

Age : Not exceeding 30 years

EQ: (I) Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as a medium of examination at degree level;

OR

Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as a medium of examination at degree level;

OR

Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi or English Medium and English or Hindi as a compulsory or elective subject or as a medium of examination at degree level;

OR

Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

and

(II) Recognized Diploma or certificate course in translation from Hindi to English and vice-versa or two years' experience of translation work from Hindi to English and vice-versa in Central or State Government offices, including Government of India undertaking.

D.Q. (I) Knowledge at the level of Matriculation (Tenth Standard) of a recognized Board of one of the languages other than Hindi mentioned in the Eighth Schedule of the Constitution.

(II) Degree in translation from Hindi to English and vice-versa from a recognized University or equivalent.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **New Delhi with All India Service Liability.**

J.R: Translation from Hindi to English and vice versa.

**Cat.No. NR-(B)-18: RESEARCH ASSISTANT, Intelligence Bureau,
Ministry of Home Affairs, New Delhi.**

Pay Scale: Rs.5500-175-9000/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4600/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **03 (02 UR & 01 OBC)** (The post is identified suitable for OH candidates, infirmity of legs only).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Economics/Statistics/Business Administration/ Management or Commerce from a recognized University or equivalent.
(ii) Two years' experience in Economy Investigation/Research work in a recognized Institution/Government or Semi-Government organization in data collection both primary and secondary, survey work, tabulation and interpretation work.

D.Q. : Knowledge of statistical tools, conversant with PC and use of statistical computer packages.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Anywhere in India with All India Service Liability.**

J.R: Duties attached to the post of Research assistant is to undertake specialized surveys & prepare original reports, publish material and where necessary by conducting field enquiries and surveys.

**Cat.No.NR-(B)-19: ASSISTANT CENTRAL INTELLIGENCE OFFICER-I
(Cypher), Intelligence Bureau, Ministry of Home
Affairs, New Delhi.**

Pay Scale: Rs.6500-200-10500/- (pre-revised) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **03 (02 UR & 01 OBC)** (The post is not identified suitable for PH candidates)

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Mathematics from a recognized University or equivalent.
(ii) Post Graduate Diploma in Computer Programming/Applications.
(iii) Two years experience in Cryptography using digital techniques or Secure Data communication using digital techniques.

D.Q. : Two years experience in Software Development of Data Encryption Techniques using C, C++.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them.

I.P.: **Anywhere in India with all India service liability.**

J.R: The duty and responsibilities attached to the post of ACIO-I/Cypher are coding and decoding of secret messages.

Cat.No. NR-(B) – 20: Assistant Epigraphist (Arabic and Persian Inscription) for the Office of Director General, Archeological Survey of India, Janpath, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial) PB-2 Rs.9300-34800 with G.P. 4200/- (revised).

Vacancy: **03 UR** (The post is identified suitable for OH candidates (Other PH candidates need not to apply).

Age : Upto 30 years

EQ: (i) Master's Degree in Persian or Arabic with Medieval Indian History as a subject at the Bachelor's Degree level from a recognized University or equivalent;

OR

(ii) Master's Degree in History with Medieval Indian History as a subject and Arabic or Persian as one of the subjects at the Bachelor's Degree level from a recognized University or equivalent;

D.Q. Post Graduate Diploma in Archeology/Epigraphy from the Institute of Archeology, Archeological Survey of India or from a recognized University or equivalent.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

I.P.: **Nagpur with All India Service Liability.**

J.R:

1. Collecting, listing, cataloguing, indexing and deciphering of inscriptions, edicts and manuscripts.
2. Assisting his superior officers in all matters connecting with collecting, listing, indexing and deciphering repairing and publication of inscriptions, coins and manuscripts.
3. Taking measures for the safe custody and transportation of estampages etc.
4. Performing such supervisory duties as assigned by the superior officers.
5. Participation in all other academic activities connected with archaeology and contributory research paper.
6. Any other work relating to his office/Branch and his job assigned by superior officers.

Cat.No. NR-(B) – 21: Assistant Epigraphist (Dravidian Inscriptions) for the Office of Director General, Archeological Survey of India, Janpath, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial) PB-2 Rs.9300-34800 with G.P. 4200/- (revised).

Vacancy: **03 (02 UR and 01 SC)** (The post is identified suitable for OH candidates (Other PH candidates need not to apply).

Age : Upto 30 years

EQ: (i) Master's Degree in Tamil/Malayalam/Telugu/Kannada with Ancient Indian History as a subject at Bachelor's Degree level from a recognized University or equivalent;

OR

(ii) Master's Degree in History with Ancient Indian History as a subject and Tamil/Malayalam/Telugu/Kannada as one of subjects at Bachelor's Degree level from a recognized University or equivalent;

D.Q. Post Graduate Diploma in Archeology/Epigraphy from the Institute of Archeology, Archeological Survey of India or from a recognized University or equivalent.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

I.P.: **02 UR vacancy at Chennai and 01 SC vacancy at Mysore with All India Service Liability.**

J.R:

1. Collecting, listing, cataloguing, indexing and deciphering of inscriptions, edicts and manuscripts.
2. Assisting his superior officers in all matters connecting with collecting, listing, indexing and deciphering repairing and publication of inscriptions, coins and manuscripts.
3. Taking measures for the safe custody and transportation of estampages etc.
4. Performing such supervisory duties as assigned by the superior officers.
5. Participation in all other academic activities connected with archaeology and contributory research paper.
6. Any other work relating to his office/Branch and his job assigned by superior officers.

**Cat.No. NR-(B) – 22: Assistant Epigraphist (Sanskrit Inscriptions) for
the Office of Director General, Archeological
Survey of India, Janpath, New Delhi.**

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial) PB-2 Rs.9300-34800 with G.P. 4200/- (revised) .

Vacancy: **05 UR** (The post is identified suitable for OH candidates (Other PH candidates need not to apply).

Age : Upto 30 years

EQ: (i) Master's Degree in Sanskrit/Pali/Prakrit with Ancient Indian History as a subject at Bachelor's Degree level from a recognized University or equivalent;

OR

(ii) Master's Degree in History with Ancient Indian History as a subject and Sanskrit/Pali/Prakrit as one of the subjects at Bachelor's Degree level from a recognized University or equivalent;

D.Q. Post Graduate Diploma in Archeology/Epigraphy from the Institute of Archeology, Archeological Survey of India or from a recognized University or equivalent.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

I.P.: **Lucknow, Mysore with All India Service Liability.**

J.R:

1. Collecting, listing, cataloguing, indexing and deciphering of inscriptions, edicts and manuscripts.
2. Assisting his superior officers in all matters connecting with collecting, listing, indexing and deciphering repairing and publication of inscriptions, coins and manuscripts.
3. Taking measures for the safe custody and transportation of estampages etc.
4. Performing such supervisory duties as assigned by the superior officers.
5. Participation in all other academic activities connected with archaeology and contributory research paper.
6. Any other work relating to his office/Branch and his job assigned by superior officers.

Cat.No. NR-(B) – 23: Assistant Archaeologist for the Office of Director General, Archeological Survey of India, Janpath, New Delhi.

Pay Scale: PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **54 (UR-17, SC-14, ST-09 & OBC-14)** (Out of this 02 vacancies reserved for OH candidate) (OA,OL and PD).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Indian History with Ancient Indian History or Medieval Indian History as a subject or Master Degree in Archaeology or Anthropology with Stone-age Archaeology as a subject or Master Degree in Geology with Pleistocene Geology as a subject from a recognized University or equivalent;

OR

(ii) Master Degree in Sanskrit or Pali or Arabic or Prakrit or Persian or Tamil or Telugu or Malayalam or Kannada or History of Art with Ancient or Medieval Indian History as a subject from a recognized University or equivalent.

D.Q. (I) Any higher qualification in the subject mentioned under essential qualification namely. (i) Junior research fellowship or Senior research fellowship or M.Phil or Ph.D. from a recognized University or equivalent.

(II) Post graduate Diploma in Archaeology from Archaeological Survey of India or Diploma in Epigraphy or Archaeology or Museology of a recognized University or equivalent.

(III) 1 year field experience in Archaeology.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **Anywhere in India.**

J.R: 1. Assisting the Superintending Archeologist/Deputy Superintending Archaeologist in all matters connected with exploration and excavation, report-writing and publication.
2. conducting or supervising archaeological excavations and explorations. Preparing any keeping relevant records for

- purposes of preliminary and final reports and for research activities.
3. Documenting, cataloguing and indexing of the excavated, explored other archaeological material including loose sculptures at monuments and sites and museums.
 4. Supervision of Muster Rolls or in the absence of M.R. Officers maintaining of muster rolls etc. and other records connected therewith the employment of labour for excavation and exploration or camp.
 5. Keeping in safe custody excavated or explored material and records connected therewith.
 6. Taking measures for the safe transportation of all excavated material for purposes of study and exhibition and to arrange proper exhibition.
 7. To take round visitors to be excavated sites, monuments and exhibitions whenever required.
 8. Performing all work relating to village-to-village survey and preparing fully documental records thereof prescribed for the purpose, preparing periodical statements, returns etc. and maintaining all records, registers, accounts, stocks etc.
 9. Preparing cultural/technical notes on monuments and antiquities.
 10. Participation in all other academic activities connected with archaeology and contributory research paper.
 11. Holding charge of the Museum under his full responsibility for the safety of the antiquities and the maintenance of display arrangements and organizing new galleries.
 12. Safe keeping of the reserve collection of antiquities.
 13. Maintaining museum-library and stock of publications, admission tickets and receipt books.
 14. Personal supervision at the time of the opening and closing of the museum, when in headquarter keeping the keys in his custody and taking adequate arrangements in this regard during his absence.
 15. Supervision of watch-and ward duties of Class-IV staff, including surprise checks at night, preparation of duty-roster of chowkidars and museum attendants and enforcing strict compliance thereto.
 16. Checking the sale of publication/tickets and other monetary transaction for the museum as per G.F.R. and other rules on the subject.
 17. Accessioning, indexing and cataloguing of antiquities and yearly verification of antiquities.
 18. Taking adequate measures for the safety of museum objects and following the instructions issued from time to time regarding theft attempted thefts or any other such incident in the museum.

19. Participation in all other academic activities connected with archaeology and contributory research paper.
20. Any other work relating to his office/Branch and his job assigned by superior officers.

Cat.No. NR-(B) – 24: Assistant Archaeological Chemist for the Office of Director General, Archeological Survey of India, Janpath, New Delhi.

Pay Scale: PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **32 (UR-17, SC-07 & OBC-08)** (Out of this 01 vacancy reserved for OH candidate) (OA,OL and PD).

Age : Not exceeding 30 years

EQ: Master's Degree in any branch of Chemistry from a recognized University or equivalent. However, Bio-Chemistry is not recognized as a branch of Chemistry and will not be treated as meeting educational qualification of the post.

D.Q. Two years' practical experience in testing of materials and analysis of inorganic and organic substances in a recognized laboratory of recognized research laboratory.

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

I.P.: **Anywhere in India.**

J.R:

- 1.Execution of chemical treatment and preservation of monuments and antiquities.
2. Collection of archaeological specimens and recording of date required for preservation and experiments.
3. Carrying out analysis, texts and preparation of technical reports.
4. Preparation of work-estimates.
5. Maintenance of tools and other instruments of his use, stores and relevant records.
6. Maintenance of laboratories and work-shops.
7. Participation in all other academic activities connected with archaeology and contributory research paper.
8. Any other work relating to his office/branch and his job assigned by superior officers.

Cat.No. NR-(B) – 25: Assistant Archivist (General) for the Office of Director General, Archeological Survey of India, Janpath, New Delhi.

Pay Scale: PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **21 (UR-09, SC-03, ST-02 & OBC-07)** (The post is identified suitable for OH candidates) (OA,OL,PD and D).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in History with an optional paper in Indian History of post-1750 period of a recognized University or equivalent.

(ii) Diploma in Archival Studies.

OR

Two years' experience of Research in Modern Indian History in the period from 1750 onwards/teaching of Modern Indian History in a recognized educational institution/work in a Government Records Office.

(iii) English as one of the subjects of study at degree level of a recognized University or equivalent.

D.Q. Experience of Research in Modern India History/teaching of Modern Indian History in a recognized educational institution (For diploma holders in Archival studies).

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **New Delhi/Bhopal/Jaipur/ Pondicherry / Bhubaneswar with the liability to serve in any part of India. Anywhere in India.**

J.R: 1. To perform duties like appraisal of Public records, vetting of retention schedules and other ancillary activities pertaining to Records Management, accessioning and arrangements of records, organizing the exhibitions, compiling the guide and national Register of Private records.

2. Compiling different types of finding aids for records, private papers, maps, plan, charts and automated finding aids.
3. Selecting the documents fro repair, preservation and microfilming purposes.
4. Attending to correspondence work and preparation of various reports and returns.
5. Helping the Archivist (General) in organizing workshops, seminars, exhibitions and open house etc. To attend research room/exhibition duties.
6. To attend search cases on behalf of the outside and Government agencies individually to cull out information to supply to outside agencies and scholars desired by them from records.
7. to attend any other work assigned by Director General to Archives and other superior officers from time to time.

Cat.No. NR-(B) – 26: **Senior Technical Assistant-II (Mechanical)** for the
**Dte. of Quality Assurance (Naval), Ministry of
Defence (DGQA), West Block-5, R.K.Puram, New
Delhi.**

Pay Scale: Rs.6500-200-10500/- (pre-revised) (General Central Service Group
'B' Non Gazetted, Non Ministerial).

Vacancy: **11 (UR-06, SC-03, ST-01 & OBC-01)** (The post is not identified
suitable for PH candidates).

Age : Not exceeding 30 years

EQ: Degree in Mechanical Engineering of a recognized University or
equivalent.

D.Q. Three years' experience in Computer operation in preparing of
Technical Report/Briefs/Minutes in a Government or reputed
Organization.

I.P.: **Anywhere in India.**

J.R: Quality Assurance of Mechanical Equipment & Spares on
board naval Ship/Estts.

Cat.No. NR-(B) – 27: **Senior Technical Assistant-II (Electrical) for the Dte. of Quality Assurance (Naval), Ministry of Defence (DGQA), West Block-5, R.K.Puram, New Delhi.**

Pay Scale: Rs.6500-200-10500/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **17 (UR-09, SC-01, ST-02 & OBC-05)** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: Degree in Electrical/Electronics Engineering of a recognized University or equivalent.

D.Q. Three years' experience in Computer operation in preparing of Technical Report/Briefs/Minutes in a Government or reputed Organization.

I.P.: **Anywhere in India.**

J.R: Quality Assurance of Electrical/Electronics Equipment & Spares on board naval Ship/Estts.

Cat.No. NR-(B) – 28: **Senior Technical Assistant-II (Chemical) for the Dte. of Quality Assurance (Naval), Ministry of Defence (DGQA), West Block-5, R.K.Puram, New Delhi.**

Pay Scale: Rs.6500-200-10500/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: Degree in Chemical Engineering of a recognized University or equivalent.

D.Q. Three years' experience in Computer operation in preparing of Technical Report/Briefs/Minutes in a Government or reputed Organization.

I.P.: **Anywhere in India.**

J.R: Quality Assurance of Chemical Equipment & Spares on board naval Ship/Estts.

Cat.No. NR-(B) – 29: **Senior Technical Assistant-II (Metallurgy) for the Dte. of Quality Assurance (Naval), Ministry of Defence (DGQA), West Block-5, R.K.Puram, New Delhi.**

Pay Scale: Rs.6500-200-10500/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01- OBC** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: Degree in Metallurgy Engineering of a recognized University or equivalent.

D.Q. Three years' experience in Computer operation in preparing of Technical Report/Briefs/Minutes in a Government or reputed Organization.

I.P.: **Anywhere in India.**

J.R: Quality Assurance of Metallurgy Equipment & Spares on board naval Ship/Estts.

Cat.No. NR-(B) – 30: Senior Technical Assistant (Hydrogeology) for the Central Ground Water Board, Ministry of Water Resources, Bhujal Bhawan, NH-IV, Faridabad.

Pay Scale: PB-2 Rs.9300-34800 with G.P. 4200/- (revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: Master's Degree in Geology or Hydrogeology or Applied Geology from a recognized University or equivalent.

D.Q. NIL

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **Anywhere in India.**

J.R:

1. Monitoring the ground water regime in terms of quality and quantity in space and time alongwith technical assistance to states to tackle the drought situations.
2. The official belonging to this discipline is required to take up studies like conjunctive use and artificial recharge project.
3. The data input and their analysis would also be taken up by these officials for carrying out mathematical modeling generating various scenarios for different Hydrogeological situations finding solutions for various ground water regime problems.
- 4.The official would also be needed for carrying out remote sensing and GIS studies.

Cat.No. NR-(B) – 31: **Senior Technical Assistant (Cultural) now redesignated as Research Associate (Cultural) for Anthropological Survey of India, Govt. of India, Kolkata.**

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR & 01-OBC** (The post is not identified suitable for PH candidates).

Age : Upto 30 years

EQ: Master's Degree in Anthropology of a recognized University with evidence of specialization in Cultural Anthropology.

D.Q. NIL

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

I.P.: **Udaipur (Rajasthan) & Anywhere in India.**

J.R: To conduct research work in cultural Anthropology and to prepare report on them and to do such other duties as may be assigned by the OIC from time to time.

Cat.No. NR-(B) – 32: Junior Scientific Assistant Gr.I (Electrical) for Directorate General of Aeronautical Quality Assurance, Ministry of Defence, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-UR** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Science or Degree in Engineering from a recognized University/institute or equivalent.

(ii) One year's experience in any of the following fields:-

Aircraft/AeroEngines/Aircraftaccessories/Aviationelectronics/Electrical equipment and instrument/Air armament stores/Ground Support equipment/Flying clothing survival aids for Air Crew/Aviation fuel and lubricants/Aircraft composite structures

OR

(i) Bachelor's Degree in Science or Diploma in Engineering from a recognized University/institute or equivalent

(ii) Four year's experience in any of the following fields:-

Aircraft/AeroEngines/Aircraftaccessories/Aviationelectronics/Electrical equipment and instrument/Air armament stores/Ground Support equipment/Flying clothing survival aids for Air Crew/Aviation fuel and lubricants/Aircraft composite structures.

D.Q. NIL

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **Anywhere in India.**

J.R: 1. Quality assurance/inspection of airborne equipment/components, evaluation of avionics/electrical/electronics equipments.

Cat.No. NR-(B) – 33: Junior Scientific Assistant Gr.I (Electronics) for Directorate General of Aeronautical Quality Assurance, Ministry of Defence, New Delhi.

Pay Scale: Rs.5500-175-9000/- (pre-revised) (General Central Service Group 'B' Non Gazetted, Non Ministerial).

Vacancy: **01-OBC** (The post is not identified suitable for PH candidates).

Age : Not exceeding 30 years

EQ: (i) Master's Degree in Science or Degree in Engineering from a recognized University/institute or equivalent.

(ii) One year's experience in any of the following fields:-

Aircraft/AeroEngines/Aircraftaccessories/Aviationelectronics/Electrical equipment and instrument/Air armament stores/Ground Support equipment/Flying clothing survival aids for Air Crew/Aviation fuel and lubricants/Aircraft composite structures

OR

(i) Bachelor's Degree in Science or Diploma in Engineering from a recognized University/institute or equivalent

(ii) Four year's experience in any of the following fields:-

Aircraft/AeroEngines/Aircraftaccessories/Aviationelectronics/Electrical equipment and instrument/Air armament stores/Ground Support equipment/Flying clothing survival aids for Air Crew/Aviation fuel and lubricants/Aircraft composite structures.

D.Q. NIL

Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission/competent authority in case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is relaxable at the discretion of SSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up vacancies reserved for them

I.P.: **Anywhere in India.**

J.R: 1. Quality assurance/inspection of airborne equipment/components, evaluation of avionics/electrical/electronics equipments.

INSTRUCTIONS TO CANDIDATES:

1. Abbreviations used:

EQ: Essential Qualifications, DQ: Desirable Qualifications, UR: unreserved, SC: Scheduled Caste, ST: Scheduled Tribe, OBC: Other Backward Classes, ExS: Ex-Serviceman, PH: Physically Handicapped, OH: Orthopedically Handicapped, HH: Hearing Handicapped VH: Visually Handicapped BLA: Both Legs & Arms BA: Both Arms OL: One Leg BL: Both Leg OA: One Arm OAL: One Arm and One Leg B: Blind LV: Low Vision H: Hearing MW: Muscular weakness , Cat: Category, P.S: Pay Scale, CRFS: Central Recruitment Fee Stamps, Govt.: Government, IP: Initial Posting, JR: Job Requirements, Deg: Degree, Dip: Diploma, Sc: Science, Eqv.: Equivalent, Prof. Test: Proficiency Test, Recog: Recognised, Univ.: University, Instt.: Institute, AISL: All India Service Liability, Exp: Experience, Exam.: Examination, Hr.: Higher, Sec.: Secondary, Sr.: Senior, Tech: Technical, M/o: Ministry of, D/o: Department of, O/o: Office of, MA: Master of Arts, M.Sc.: Master of Science, Uts: Union Territories, SSC: Staff Selection Commission.

2 **Fee Payable:** Rs. 50/-(Rupees fifty only). **No fee** for woman candidates, Scheduled Castes, Scheduled Tribes and ExS. However, no fee concession would be admissible to ExS who would otherwise be considered as general candidate in terms of para 6 (B) (v) of Important Instructions. Such candidates would be required to pay the requisite fee. Fee concession is not admissible to sons, daughters and dependents of ExS. Service clerks in the last year of their colour service are not exempted from payment of fee.

Note: Mode of payment of examination fee has been indicated in Para 7 of Important Instructions.

3. **Mode of Selection:** Candidates fulfilling the minimum prescribed qualifications will be shortlisted on the basis of their educational qualifications, academic records, percentage of marks etc. or through a screening test at the discretion of the Commission. Candidates, thus, selected may be required to undergo a written proficiency test wherever applicable/required or considered necessary by the Commission at its discretion.

In respect of Category NR(B)-23 for the post of Asstt. Archeologist and NR(B)-24 for the post of Asstt. Archaeological chemist , the Commission may at its discretion, conduct the proficiency test, if any, and the interview at all the cities where the Regional Headquarters of the Commission are located, viz., Delhi, Kolkata, Chennai, Mumbai, Raipur, Chandigarh, Banglore, Guwahati and Allahabad provided there are sufficient number of candidates from the area falling under each of these regions.

The Commission holds discretion to fix different qualifying standard for different categories in the proficiency test wherever applicable. Candidates qualified on the basis of merit of proficiency test if any held, would be required to appear at the interview. Final select list would be prepared in order of merit as disclosed by the aggregate marks (marks of Proficiency Test wherever applicable and interview) finally awarded to each candidate taking into account the number of vacancies advertised and in that order so many candidates as are found suitable by the Commission would be recommended.

Provided further that SC/ST and OBC candidates who are selected on their own merit without relaxed standard along with candidates belonging to other communities will not be adjusted against the reserved share of vacancies.

The reserved vacancies will be filled up separately from amongst the eligible SCs, STs and OBCs which will thus comprise SC, ST and OBC candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standards.

4. **How to apply:** Applications must be submitted in the form published in the Employment News/Rozgar Samachar dated 22.08.09. The applications may be typed out in double space or hand written neatly, but format should be the same as published. The applications should be submitted to the concerned Regional Director as per address given in the Notice.

Note (1): Applications submitted on a format which is not exactly the same as published in the advertisement are liable to be rejected summarily.

Note (2): The Commission may consider conducting the Screening Test or Proficiency test for the said post on the same date or different date(s), at its discretion.

5. Documents to be attached with the application:

- (i) Central Recruitment Fee Stamps of Rs.50/- affixed and clearly cancelled on the application form.
- (ii) One recent attested passport size photograph to be pasted on the application and one additional duly attested photograph to be enclosed.
- (iii) One self-addressed post-card duly affixed with an additional Rs.6/- postage stamp. The candidate must indicate the name of the post, category number and advertisement number on the post-card.
- (iv) Two self-addressed envelopes of 12 cms. X 25 cms. size, one of which should be affixed with postage stamps worth Rs.6/-.
- (v) Two slips indicating the name and postal address of the candidate.
- (vi) Documents in support of claim of SC/ST/OBC/PH/ExS.
- (vii) Attested copies of certificates and mark statements showing age and educational qualifications. Candidates have the option to either self-attest the photo-copies of various documents to be submitted by them or to submit the copies of the documents duly attested by a Gazetted Officer. Any wrong attestation so as to mislead the Commission or to gain access to the recruitment would lead to criminal/debar action against the candidate, besides cancellation of the candidature. All original certificates will be checked at the time of Personality Test/Skill Test, as the case may be, and the candidature is subject to the result of such scrutiny. (viii)
- (viii) Documents in support of claim of age relaxation (for categories not covered in item (vi) above).
- (ix) (ix) Attested copies of experience certificates.

- (x) (x) Candidates in Govt. Service are to attach an undertaking that they have informed in writing their Head of Office/Department that they have applied for the post.

6. IMPORTANT INSTRUCTIONS

(i) Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the closing date of submission of application will be accepted by the Commission for determining the Age eligibility and no subsequent request for its change will be considered or granted.

(ii) If the above documents are not submitted along with the application, the application will be rejected summarily or at any stage of the recruitment process and no request for revival will be considered.

(iii) Incomplete or unsigned applications or applications without photograph or fee or applications received late will be rejected summarily.

(iv) The candidates may note that provisional certificates, mark sheets in support of age, educational qualifications signed by Principals of Colleges or Schools are not acceptable by the Commission. Attested copies of mark sheets certificates signed/issued by University's/Board's competent officers need be submitted along with the applications.

(v) Wherever a proficiency test has been prescribed, the Commission may, at its discretion, call for interview only such candidates who obtain a certain minimum marks in proficiency test as decided by the Commission will be called for interview.

(vi) Certificates in support of qualifications must have been obtained on or before 22.09.09 from recognized university/Institution. Degree/Diploma etc. obtained through open Universities/Distance education mode will not be accepted for the purpose of Educational Qualification unless it is recognized by Distance Education Council in terms of Min. of Human Resource Development Notification No.44 dated 01.03.1995 published in gazette of India dated 08.04.1995 for the relevant period when the candidate acquired the relevant qualification.

(vii) Closing date: Completed application forms should be received by the concerned Regional Office of the Commission latest by 22.09.09 (before 5.00 p.m.).

6 (A) AGE RELAXATION:

The Upper age limit as prescribed in respect of each Category will be relaxable:-

- (i) Upto a maximum of **5 years** if a candidate belongs to a Scheduled Caste or a Scheduled Tribe category;
- (ii) Upto a maximum of **3 years** if a candidate belongs to OBCs in accordance with DP&T OM NO.43013/2/95-Estt(SCT) dated 25.01.1995 read with amendments made thereafter;
- (iii) Upto a maximum of **10 years** if the candidate is a physically handicapped person. For candidates belonging to SC/ST/OBC who are physically handicapped, the maximum age relaxation of 10 years permissible for physically handicapped shall be in addition to the age relaxation provided in terms of column (i) and (ii) above;
- (iv) Upto a maximum of **5 years** to candidates of Jammu and Kashmir who have ordinarily been domiciled in the State of Jammu and Kashmir during the period from 1.1.1980 to 31.12.1989. (Any person intending to avail of the aforesaid relaxation shall submit the certificate from either District Magistrate within whose jurisdiction he/she had ordinarily resided or any other authority so designated in this behalf by the Govt. of Jammu and Kashmir to the effect that he had ordinarily been domiciled in the State of Jammu and Kashmir during the period 01.01.1980 to 31.12.1989);

NOTE-I: Other Backward Class(OBC) for the purpose of AGE Relaxation and Reservation will mean “Persons of OBC category not belonging to the Creamy Layer” as defined in Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 and 14.10.20008

NOTE-II: Candidates claiming the benefit of reservation under OBC category not covered under the Creamy Layer must ensure that they furnish the OBC Certificate duly signed by the competent authority before or by the Closing Date (22.09.09) in the FORMAT prescribed by the Commission in the Notice as **Appendix-IV**. Any deviation of the OBC Certificate from the prescribed format will not be accepted by the Commission and will lead such applications to be treated under General (UR)

category. Representations from candidates for reconsideration of their category at subsequent stages of the recruitment will not be entertained. The Commission will however have the discretionary power to reduce/waive off any of the provisions in exceptional and deserving cases.

NOTE:III The closing date for receipt of application will be treated as the date for OBC status of the candidate and also, for assuring that the candidate does not fall in the creamy layer.

6(B) Age concession for Ex-S Upto a maximum of 5 years (8 years for OBC & 10 years for SC/ST) for Ex-Servicemen & Commissioned Officers including ECOs/SSCOs who have rendered at least 5 years Military Service as on 22.09.09 and have been released (i) on completion of assignment (including those whose assignment is due to be completed within six months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or (ii) on account of physical disability attributable to military service; or (iii) on invalidment and in whose case Ministry of Defence issues a certificate that they can apply for civil employment and will be released on 3 months' notice on selection from date of receipt of offer of appointment.

EXPLANATION: An Ex-Serviceman **means** a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and

- (i) who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension; or
- (ii) who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or
- (iii) who has been released, otherwise than on his own request from such service as a result of reduction in establishment; or
- (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely :-
 - (a) Pension holders for continuous embodied service,**
 - (b) Persons with disability attributable to military service; and**
 - (c) Gallantry award winners.**
- (v) Ex-servicemen who have already joined government job in civil side after availing of the benefits given to ex-servicemen for their re-employment are also eligible for the age concession. However, such candidates will **not** be eligible for the benefit of fee concession.

- (vi) The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for the purpose of para 6(B) above.
- (vii) For any Serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of age-relaxation, he must have already acquired, at the relevant time of submitting his application for the Post the status of ex-serviceman and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces and that he would be discharged/released within the stipulated period of one year from the **CLOSING DATE (i.e. 22.09.09)** on completion of his assignment. The format of certificates/undertaking to be submitted by the candidates claiming the benefits/concessions as Ex-Serviceman, are given in Appendix I & II

NOTE: AGE CONCESSION IS NOT ADMISSIBLE TO THE SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

6(C) AGE-RELAXATION FOR CENTRAL GOVERNMENT CIVILIAN EMPLOYEES:

The Upper age limit is relaxable upto **5 years (10 years for SC/ST candidates and 8 years for OBC candidates)** for Central Government Civilian Employees who have **rendered not less than 3 years continuous service on regular basis** (and not on ad-hoc basis) as on closing date i.e.22.09.09.

NOTE- 1: The Central Government Civilian Employees should have **rendered not less than 3 years continuous service on regular basis** (and not on Ad-hoc basis) as on 22.09.09 and should remain in Central Government service holding civil post in various Department/Offices of Government of India till the candidate receives Offer of Appointment from the Office/Department where the candidate gets finally recommended for appointment.

NOTE-2: Central Govt. Civilian Employees claiming the benefit of age-relaxation as Central Govt. employee, would be required to submit a Certificate (as per Appendix-V) by their office indicating length of service at the time of applying for the post to enable the Commission to decide their eligibility. They may send their applications directly to the Commission after intimating their Head of Office/Department and need not send another copy through proper channel. However, in case they decide to send Application through proper channel, they

must ensure that the application complete in all respects, should reach Staff Selection Commission by the CLOSING DATE. Applications shall be rejected if received late and/or not complete in all respects as provided in rules.

SAVE AS PROVIDED ABOVE, THE AGE LIMITS PRESCRIBED SHALL IN NO CASE BE RELAXED.

6 (D) IMPORTANT REQUIREMENT OF PH CERTIFICATE

- (i) A disability certificate shall be issued by a Medical Board duly constituted by the Central and the State Government. The State Government may constitute a Medical Board consisting of at least 3 members, out of which, at least, one member shall be a Specialist from the relevant field.
- (ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as 'permanent'.
- (iii) According to the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section (1) and (2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central and the State Government. The State government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor / hearing and speech disability, mental retardation and leprosy cured, as the case may be.

7. **Mode of payment of Fees:** Candidates have to pay fee in the shape of CRFS. These stamps are available at all departmental Post Offices of the country. These stamps may be pasted at the top of the application form in the space provided for the purpose. These Recruitment Fee Stamps must be got cancelled from the counter clerk of any post office including the post office of issue with the date stamp of post office in such a manner that the impression is clear and distinct to facilitate the identification of the date and the post office of issue at any subsequent stage. After getting the Recruitment fee stamps cancelled from the post office, the candidate may submit the application, complete in all respects, to the concerned regional office of the Commission in the usual manner after completing other formalities.

- (i) Fee once paid will not be refunded under any circumstances.

(ii) Fee paid by cash, Bank Draft or Pay Order, Indian Postal Order will NOT be accepted.

8. Vacancies mentioned above are subject to variation.

9. SC/ST candidates called for interview will be paid T.A. as per Govt. orders. No T.A. will be paid for screening test/proficiency test, if they are held on a day other than that of interview.

10. Canvassing in any form will disqualify the candidate.

11. The job requirements of the post are indicated below the details of the post to facilitate the candidates to understand the main functions to be performed after appointment to the posts.

12. Submission of Certificates in support of Essential Qualifications:

a). Post(s) requiring proficiency in the relevant language as an essential qualification means that the candidate must have studied in that language/dialect upto Matric level and in case the relevant language/dialect is not taught as a subject in Matric, the said language/dialect must be the mother tongue of the candidate or he/she should have the working knowledge which shall be determined by the Staff Selection Commission.

b). For posts where an experience in a particular field/discipline for a specified period has been indicated as an essential qualification, in such cases the candidates would submit a certificate in support of their claim of experience in that field/discipline.

Note : (1) If the above documents/certificates are not furnished by the candidates along with their applications, their candidature is liable to be rejected summarily at any stage of the recruitment process.

(2) Only attested copies of certificates and mark sheets are required to be sent. Even the photocopies of certificates and mark sheets are required to be attested. The ORIGINAL CERTIFICATES/MARKSHEETS **must not** be sent with the application.

13. All candidates in Govt. service, whether in a permanent or in temporary capacity or as work charged employees other than casual or daily rated employees, or those serving under public enterprises, will be required to submit an undertaking that they have informed in writing to their Head of Office/Department that they have applied for the post. These candidates may send their applications directly to the Commission after intimating to their Head of Office/Department and need not send another copy through proper channel. However, in case, they decide to send a copy through proper channel, they must ensure that the application complete in all respects reaches Staff Selection Commission by the closing date. Applications shall be rejected if received late and/or not complete in all respects as provided in the rules.

14. Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidate applying to appear at the proficiency test/screening test/interview, their applications shall be rejected/candidature shall be cancelled.

15. No persons

(a) who has entered into or contacted a marriage with a person having spouse living; or

(b) who having a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to service.

Provided that Central Government may, if satisfied hat such marriage is permissible under the personal law applicable to such person and he other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

16. A candidate must be in good mental and physical health and free from any physical defect likely to interfere with the efficient discharge of his duties as an Officer of the service. A candidate who after such medical examination as may be prescribed by the competent authority, is found not satisfying these requirements, will not be appointed.

17. Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction over the place of the concerned Regional Office of the Staff Selection Commission where the candidate has submitted the application, is situated.

18. Candidates must submit separate applications and pay the fee separately for each category of post in case they wish to apply for more than one category of post. Candidates should also note that one envelope should contain application of one candidate only.

19. The application, complete in all respects, should reach the Regional Director concerned (as per list below) by 22.09.09. In the case of candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Tripura, Nagaland, Sikkim, Jammu & Kashmir, Lahul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep and for candidates residing abroad, their closing date for receipt of application would be 06.10.09. Application shall be rejected if received late and/or not complete in all resects as provided in the rules.

Address for sending Applications:

Category of Post	Address to which application is to be sent
For Cat. No. CR-(B)-1&CR(B)-2.	Regional Director(CR) Staff Selection Commission, 8A-B,BeliRoad, Allahabad- 211002
For Cat. No. ER-(B)-1&ER (B)-4	Regional Director (ER) Staff Selection Commission, Nizam Palace, 1 st MSO Building (8 th Floor) 234/4,AJC Bose Road, Kolkata-700020
For Cat. No. NR-(B)-1 to NR(B)-33.	Regional Director(NR) Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi – 110 003
For Cat. No. KKR-(B)-1 & KKR (B)-2	Regional Director (KKR), Staff Selection Commission, First Floor, 'E' Wing, Kendriya Sadan, Koramangala, <u>Bangalore - 560 034.</u>

STAFF SELECTION COMMISSION
APPLICATION FORM

Closing Date: 22nd September, 2009

INSTRUCTIONS

(i) In the columns below write the required information in English (CAPITAL LETTERS) or in Hindi. Those candidates who fill up the application form in Hindi, should also write their name and address in column 14 (B) (ii) in English CAPITAL LETTERS also.

(ii) One envelope should contain application of one candidate only. Infringement of this instruction would invite penal action by the Commission.

(iii) The envelope containing the application must be superscribed in bold letters as 'APPLICATION FOR THE POST OF.....ADVERTISED VIDE CATEGORY.....OF ADVT.NO. SSC/HQ/1/2009.

(iv) An application will be summarily rejected at any stage of the recruitment process for having incomplete information/wrong information/misrepresentation of facts/left unsigned/submitted without fee where due/without an attested photograph pasted at the appropriate place/not accompanied by attested copies of certificates in support of their claim for educational qualifications, age and category (SC/ST/ Ex-S/PH/OBC) or for submitting more than one application.

(v) If a candidate has changed his/her name or dropped/added part of his/her name after Matriculation/SSC/Hr.Sec., he/she is required to submit an attested copy of Gazette Notification to the effect that he/she has changed his/her name after matric etc. The changed name should also have been indicated in the Gazette Notification.

(vi) The Commission will not be responsible for postal delays.

(vii) Candidates should sign at the bottom of Application Form. If any variation is found in the signature appended by him at different places his/her candidature will be liable to be cancelled by the Commission.

(viii) One self addressed post card affixed with an additional Rs.6/- postage stamp, two self addressed envelopes of 12x25 cms. size indicating name and address of the candidates. One of this should be affixed with postage stamp worth Rs.6/- and two self addressed slips should also be attached with the application form.

(ix) Candidates should paste (not staple or pin) his/her recent attested passport size photograph on the Application Form. Any variation in the photographs may lead to rejection of his/her candidature. The photographs should be attested by any MLA, MLC, MP, any Gazetted Officers of Central/State and Principals of Schools/Colleges and Head of other recognised institutions including Vice Principals of Schools.

(x) CANDIDATES SHOULD MINUTELY GO THROUGH ALL THE PROVISIONS IN THE NOTICE TO ENSURE THAT HE/SHE IS ELIGIBLE FOR THE POSTS FOR WHICH HE/SHE IS APPLYING IN TERMS OF REQUIREMENTS OF AGE, EDUCATIONAL QUALIFICATION AS ON CRUCIAL DATE ETC.

APPLICATION FORM

Affix here CRFS to be cancelled with post office stamp half on CRFS and half on application

Paste here your duly attested, recent passport size photograph.

1. (i). Advertisement NO.SSC/HQ/1/2009

(ii). Category No. _____

2. Post applied for _____
(Indicate Language (s) also in respect of Cat. No.NR B-6)

3. Mode of Payment

Write; 1 if CRFS
2 for fee exemption

4. Name of candidate :
(as recorded in Matriculation or equivalent certificate)

(a) In Hindi (for Hindi knowing candidate)

(b) In English (in block capital letters only)

5. Sex :

Write 1 if Female
2 if Male

6. Father's name (Husband's Name in the case of married female candidates)

7. Date of Birth (as recorded in Matriculation or equivalent certificate)

--	--	--	--	--	--	--	--

Date Month Year

8. (i) Are you seeking reservation as Scheduled Caste/Scheduled Tribe/Ex-Serviceman/PH/OBC ?

--	--

Yes No

(ii) If yes, write : 1 for Scheduled Caste
 2 for Scheduled Tribe
 3 for Ex-Serviceman
 4 for OH
 5 for HH
 6 for OBC
 7 for VH

If a candidate belongs to more than one category, he/she may indicate his/her dual/triple category in the following boxes using the above codes

--	--	--

(iii) If Ex-serviceman indicate whether he/she has already joined Govt. job in Civil side after availing of the benefits given to Ex-serviceman for their re-employment.

--	--

Yes No

(iv) Are you seeking age relaxation ?

--	--

Yes No

(v) If yes, indicate under which category age relaxation is being sought:_____(Also attach attested copy of the requisite certificate in support of your claim of age relaxation).

NOTE : RE-EMPLOYED EX-S WHO ARE SEEKING AGE RELAXATION DUE TO ITEM (v) UNDER PARA 6 (B)OF IMPORTANT INSTRUCTIONS MUST WRITE THE EXACT SUB-PARA i.e., ITEM (v) UNDER PARA 6 (B).

9. EDUCATIONAL QUALIFICATIONS (Beginning with Matriculation level)

S.No.	Name of Exam	Year	University/Board	Division/Class	Subjects	Marks obtained	% of Marks

10. Indicate whether you fulfill all the essential qualification (as in the notice)

Yes/No

11.Experience,(Please give details thereof) :

Organisation	Period		Designation	Description of Duties
	From	To		

12.(a) Mother Tongue : _____

(b) Language known (i) To speak: _____

(ii) To write: _____

2. I have read the provisions in the Notice carefully and I hereby undertake to abide by them.

3. I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed for admission to the proficiency test. I have enclosed attested photocopies of certificates in support of my claim for Educational Qualifications, age, category(SC/ST/EXS/OBC) and age relaxation.

4. I also declare that I do not stand debarred by SSC as on date and have never been convicted by any court of law.

5. I also declare that I do not belong to creamy layer section of persons of OBC as mentioned in column 3 of the Schedule to Government of India, Department of Personnel & Training O.M. No.36033/3/2004-Estt.(Res) dated 9.3.2004 and 14.10.2008 (strike out if candidate does not belong to OBC).

6. I hereby further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled.

Signature of the candidate
(Application not signed by the candidate will be rejected)

Place:

Date:

For OBC Candidates only

I,.....son/daughte
r of
Shri.....resident of village/town/city.....
.....district.....state.....hereby declare
that I belong to the.....community which is recognised as a
backward class by the Government of India for the purpose of reservation in
services as per orders contained in Department of Personnel and Training Office
Memorandum No.36012/22/93-Estt.(SCT), dated 8.9.1993. It is also declared
that I do not belong to persons/sections(Creamy Layer) mentioned in Column 3
of the Schedule to the above referred Office Memorandum, dated 8.9.1993 which
is modified vide Department of Personnel & Training office Memorandum
No.36033/3/2004 Estt.(Res.) dated 9.3.2004 and 14.10.2008.

Signature of the Candidate

(Application not signed by the candidate will be rejected)

Place:

Note:- The closing date for receipt of application will be treated as the date reckoning for OBC status of the candidate and also , for assuming that the candidate does not fall in the creamy layer.

The candidate should furnish the relevant OBC certificate in the format prescribed for Central Government Jobs as per **Appendix –IV** issued by the competent authority on or before the closing date (22.09.09) stipulated in the Notice.

APPENDIX-I

**Form of certificate for serving Defence Personnel
(Please see *Para 6(B)* of Notice).**

I hereby certify that, according to the information available with me
(No.)_____ (Rank)_____ (Name)_____
_is due to complete the specified term of his engagement with the Armed Forces
on the (Date) _____.

Place :
Date :

Signature of Commanding Officer
Office Seal :

APPENDIX-II

**Undertaking to be given by the candidates covered under
Para 6(B) of Notice.**

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

Place :
Date :

Signature of Candidate

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____
son/daughter of _____ of village/town/* in
District/Division * _____ of the State/Union Territory* _____
belongs to the Caste/Tribes _____ which is recognized as a Scheduled
Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____
The Constitution (Scheduled Tribes) order, 1950 _____
The Constitution (Scheduled Castes) Union Territories order, 1951 * _____
The Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.
The Constitution (Pondicherry) Scheduled Castes Order 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
The Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991 @

The Constitution (ST) orders (Amendment) Ordinance 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____

** Designation _____

(with seal of office)

State/Union Territory

Place _____

Date _____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

APPENDIX-IV

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that _____ son/ daughter of _____ of village _____ District/Division _____ in the _____ State _____ belongs to the _____ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.

Shri _____ and/or his family ordinarily reside(s) in the _____ District/Division of the _____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 and 14.10.2008

Dated:
Seal:

District Magistrate or
Deputy Commissioner etc.

Note-I (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

NOTE-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

The candidate should furnish the relevant OBC Certificate in the format prescribed for Central Government jobs as per Appendix-IV issued by the competent authority on or before the Closing Date as stipulated in the Notice.

APPENDIX-V

**FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT
CIVILIAN EMPLOYEES SEEKING AGE-RELAXATION**

*(To be filled by the Head of the Office or Department in which the candidate is working).
(Please see Para 4(D) of the Notice)*

It is certified that *Shri/Smt./Km. _____ is a Central Government Civilian employee holding the post of ----- in the pay scale of Rs. _____ with 3 years regular service in the grade as _____.

Signature _____
Name _____

Office seal

Place:

Date :

*(*Please delete the words which are not applicable.)*

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No. _____

Date _____

DISABILITY CERTIFICATE

This is certified that Shri/Smt/Kum _____ son/wife/daughter
of Shri _____
_____ age _____ sex _____ identification mark(s)
_____ is suffering from permanent disability of following category :-

A. Locomotor or cerebral palsy :

Affix here recent
attested Photograph
Showing the disability duly
attested by the
chairperson of the Medical
Board

(i) BL-Both legs affected but not arms.

(ii) BA-Both arms affected

(a) Impaired reach

(b) Weakness of grip

(iii) BLA-Both legs and both arms affected

(iv) OL-One leg affected (right or left)

(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(v) OA-One arm affected

(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(vi) BH-Stiff back and hips (Cannot sit or stoop)

(vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision : (i) B-Blind

(ii) PB-Partially Blind

C. Hearing Impairment : (i) D-Deaf

(ii) PD-Partially Deaf

(DELETE THE CATEGORY WHICHEVER IS NOT APPLICABLE)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of _____ years _____ months.*

3. Percentage of disability in his/her case is percent.

4. Sh./Smt./Kum meets the following physical requirements for discharge of his /her duties :-

- | | |
|--|--------|
| (i) F-can perform work by manipulating with fingers. | Yes/No |
| (ii) PP-can perform work by pulling and pushing. | Yes/No |
| (iii) L-can perform work by lifting. | Yes/No |
| (iv) KC-can perform work by kneeling and crouching. | Yes/No |
| (v) B-can perform work by bending. | Yes/No |
| (vi) S-can perform work by sitting. | Yes/No |
| (vii) ST-can perform work by standing. | Yes/No |
| (viii) W-can perform work by walking. | Yes/No |
| (ix) SE-can perform work by seeing. | Yes/No |
| (x) H-can perform work by hearing/speaking. | Yes/No |
| (xi) RW-can perform work by reading and writing. | Yes/No |

(Dr. _____)

(Dr. _____)

(Dr. _____)

Member, Medical Board

Member, Medical Board

Chairperson, Medical Board

Countersigned by the Medical Superintendent/
CMO/Head of Hospital (with seal)

*Strike out which is not applicable.

Note: IMPORTANT REQUIREMENT OF PH CERTIFICATE

(i) A disability certificate shall be issued by a Medical Board duly constituted by the Central and the State Government. The state government may constitute a Medical Board consisting of at least 3 Members out of which, at least, one Member shall be a Specialist from the relevant field.

(ii) The Certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as 'permanent'.

(iii) According to the Persons with Disabilities (Equal Opportunities, Protection of Right and full Participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-section (1) and (2) section 73 of the Persons with Disabilities (Equal Opportunities , Protection of Right and full Participation) Act, 1995(1 of 1996), authorities to give disability Certificate will be a

Medical Board duly constituted by the Central and the State Government. The State government may constitute a Medical Board consisting of at least three members out of which , at least one shall be a specialist in the particular field for assessing locomotor/visual including low vision/hearing and speech disability, Mental retardation and leprosy cured , as the case may be.